

## BOARD OF ARCHITECTURAL REVIEW NOTICE OF APPEALS FROM ACTION OF THE ZONING OFFICIAL

Please complete in ink and return to the Planning and Codes Administration Department with required attachments, information, and filing fee. Appeals applications require a **filing fee of \$50** and a designation of agent if owner is not the applicant. **Both sides of this application must be completed; incomplete applications will not be accepted.**

File no.: AR__-__	PIN:_____-_____-_____-_____-_____-_____-	Date submitted: / /	Board of Zoning Appeals meeting date: / /
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OWNER(S) INFORMATION			
Last name:	First:	Middle:	Interest <input type="checkbox"/> Sole owner <input type="checkbox"/> Co-owner
Mailing address:	City:	State:	ZIP Code:
Daytime phone no.: ( )	Fax no.: ( )	E-mail:	

APPLICANT INFORMATION			
<i>To be completed only if Owner is not Applicant:</i>			
Applicant's last name:	First:	Middle:	
Mailing address:	City:	State:	ZIP Code:
Daytime phone no.: ( )	Fax no.: ( )	E-mail:	

PROPERTY INFORMATION			
Property address:	Property dimensions:	Property area: _____ acres	Zoning district: _____

DESIGNATION OF AGENT		
<i>To be completed by Owner(s) only if Owner is not Applicant:</i>		
I (we) hereby appoint the person named as Applicant as my (our) agent to represent me (us) in this appeal proceedings.		
_____ <i>Owner name</i>	_____ <i>Owner signature</i>	_____ <i>Date</i>
_____ <i>Owner name</i>	_____ <i>Owner signature</i>	_____ <i>Date</i>
<i>To be completed by Applicant:</i>		
I certify that the information in this request is correct.		
_____ <i>Applicant name</i>	_____ <i>Applicant signature</i>	_____ <i>Date</i>

### 1. Request for appeal

Applicant hereby appeals to the Board of Architectural Review from the action of the Zoning Official affecting the property described on this application on the grounds that:

1.    ☐ Granting of a permit
2.    ☐ Denial of a permit

to permit the following: \_\_\_\_\_ was erroneous and contrary to the provisions of the Architectural Standards for AR District \_\_\_\_\_ as described in Section 19-\_\_\_\_\_ of the Zoning Ordinance or other action or decision of the Zoning Official was erroneous as described:

### 2. How the applicant is aggrieved:

The applicant is aggrieved by the action or decision in that:

### 3. Applicant's Interpretation of this matter:

The applicant contends the correct interpretation is:

### 4. Relief demanded:

The applicant requests the following relief: